

**MINUTES OF THE MINNEOTA ECONOMIC  
DEVELOPMENT AUTHORITY – June 13, 2017**

**BOARD PRESENT:** Board Member: Duane Peterson  
Board Member: Jeff Sussner  
Board Member: Tim Koppien  
Board Member: John Noyes  
Board Member: John Rolbiecki  
Board Member: Stephanie Vlaminc

**BOARD ABSENT:** Board Member: Jenny Buysse

**STAFF PRESENT:** Shirley Teigland

**OTHERS PRESENT:** Roberta Josephson

**ITEM 1: CALL TO ORDER**

President Duane Peterson called the regular monthly meeting to order at 1747.

**ITEM 2: CALL FOR AGENDA ADDITIONS**

There was one addition to agenda. Item 10-14 Resolution 17-08.

**ITEM 3: ADOPT AGENDA**

Koppein motioned and Sussner seconded to adopt the agenda with requested addition. MOTION PASSED UNANIMOUSLY.

**ITEM 4: APPROVE MINUTES**

Meeting minutes for May 9, 2017 were read and reviewed by the board. No additions or corrections. Vlaminc motioned and Koppien seconded to approve the May 9, 2017 regular board meeting minutes. MOTION PASSED UNANIMOUSLY.

**ITEM 5: REPORTS AND UPDATES**

(5A) John Noyes reviewed the treasurer's report. Beginning balance \$12,857.73. Interest income of \$0.84 and \$100 donation from Kruse Motors. Taxes paid \$1,416. Land sales from Gillund and Jeremiason of \$10,569.64 were received. With all of that our ending balance is \$22,113. Discussion was held on what to do with the land sales money. Koppien motioned and Sussner seconded to place the \$10,569.64 into 12 month CDs. Motion was made by Noyes and seconded by Rolbiecki to purchase the CD at the State Bank of Taunton. MOTIONS PASSED WITH DUANE PETERSON ABSTAINING. Bills submitted by John Engels Law for February, April and May totaled \$868.15. Motion was made by Sussner and seconded by Koppien to pay submitted bills. MOTION PASSED UNANIMOUSLY.

(5Bi) Land development – Discussion was held on the potential land development project near the Golf Course. Discussed how much it would cost to develop. There are no funding opportunities without bonding it. If the EDA is to bring it to the City Council we would need a feasibility plan from Vince at DSI. Shirley will talk to him.

(5Bii) Website development – Our website [www.gominneotagrow.com](http://www.gominneotagrow.com) continues to get 15-17 hits per month. We will look into where the hits are coming from to figure out ways to promote.

(5Biii) Loan Committee – No updates.

**ITEM 6: CONCERNED CITIZENS**

Roberta Josephson suggested that once we have the final housing study report we should get copies to Bill and John Drown as they both have shown interest in development in Minneota. They felt a housing study would be necessary information for any developer. EDA decided to get copies to both men.

**ITEM 7: TRU' SHRIMP UPDATE**

No updates at this time. There is potential to send them land information to them in the future. The EDA will contact them every 6 months.

**ITEM 8: ACTIVE LIVING PLAN**

Sample brochure was reviewed. Nancy Longhenry will design the ADOM and EDA logos. The brochure includes a map of the business as well. The city paid \$200 and the SHIP (Statewide Health Improvement Partnership) contribution was \$800-\$1200 toward the brochures.

**ITEM 9: HOUSING STUDY UPDATE**

EDA has received the draft of the housing study. Several specific bullet points were discussed in depth. More will be coming as we plan for the future and receive final draft.

**ITEM 10: RESOLUTION 17-06**

Koppien motioned and Rolbiecki seconded to adopt Resolution 17-06 authorizing Duane Peterson as Chairman and Jennifer Buysse as Secretary to sign and execute a deed to convey real estate from Minneota EDA to Bradley Jeremiason. MOTION PASSED UNANIMOUSLY.

**ITEM 11: WARRANTY DEED – BRADLEY JEREMIASON**

Motion was made by Rolbiecki and seconded by Noyes to authorize Duane Peterson as Chairman and Jennifer Buysse as Secretary to sign a Warranty Deed on behalf of Minneota Development Authority to convey and warrant real property to Bradley Jeremiason. MOTION PASSED UNANIMOUSLY.

**ITEM 12: RESOLUTION 17-07**

Motion was made by Sussner and seconded by Rolbiecki to adopt Resolution 17-07 authorizing Duane Peterson as Chairman and Jennifer Buysse as Secretary to sign and execute a deed to convey real estate from Minneota EDA to Kurt Gillund. MOTION PASSED UNANIMOUSLY.

**ITEM 13: WARRANTY DEED – KURT GILLUND**

Sussner motioned and Koppien seconded to authorize Duane Peterson as Chairman and Jennifer Buysse as Secretary to sign a Warranty Deed on behalf of the Minneota Economic Development to convey and warrant real property to Kurt Gillund. MOTION PASSED UNANIMOUSLY.

**ITEM 14: RESOLUTION 17-08**

Kruse Motors has a donation of \$100 for the EDA. Resolution 17-08 was presented to accept this donation. Sussner motioned and Rolbiecki seconded to adopt resolution 17-08 accepting donation from Kruse Motors. MOTION PASSED UNANIMOUSLY.

**ITEM 15: ADJOURNMENT**

Vlaminck motioned and Koppien seconded to adjourn meeting at 1850. MOTION PASSED UNANIMOUSLY.

*Next scheduled regular EDA meeting is scheduled for July 11, 2017 at 5:45 pm.*

ATTEST:

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Duane Peterson, President

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Jenny Buysse, Secretary

Board approved June 13, 2017