

**MINUTES OF THE MINNEOTA ECONOMIC
DEVELOPMENT AUTHORITY – JANUARY 10, 2017**

BOARD PRESENT: Board Member: Duane Peterson
Board Member: Jeff Sussner
Board Member: Jenny Buysse
Board Member: John Noyes
Board Member: John Rolbiecki
Board Member: Stephanie Vlaminck (arrived at 1750)

BOARD ABSENT: Board Member: Tim Koppien

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: EDA Land Development Committee: Eric Buysse & Brad Minnehan

ITEM 1: CALL TO ORDER

President Duane Peterson called the regular monthly meeting to order at 1747.

ITEM 2: CALL FOR AGENDA ADDITIONS

There were no additions to the agenda.

ITEM 3: ADOPT AGENDA

Noyes motioned and Rolbiecki seconded to adopt the agenda as written and presented. MOTION PASSED UNANIMOUSLY.

ITEM 4: APPROVE MINUTES

Meeting minutes for December 13, 2016 were read and reviewed by the board. No additions or corrections. Vlaminck motioned and Sussner seconded to approve the December 13, 2016 regular board meeting minutes. MOTION PASSED UNANIMOUSLY.

ITEM 5: REPORTS AND UPDATES

(5A) John Noyes reviewed the treasurer's report. We had \$0.05 in interest for the month. There were no other additions or invoices. Report stands as read.

(5Bi) Land development – John Noyes, Eric Buysse and Brad Minnehan reviewed what the land development committee had done when it met this past month. The EDA owns two small properties on 3rd Street. Discussion was held on what to do with these properties. Buysse motioned and Vlaminck seconded to post a “for sale sign” on the properties immediately. The council will contact surveyor to locate property lines this spring.

(5Bii) Website development – Jenny will send the meeting minutes to Shirley who will turn them to a PDF and get them to Dawn VanKeulen. Dawn will get all of the minutes on the website for anyone to view. The EDA website is www.gominneotagrow.com. Jenny will also get the survey results to Dawn also to put on the website.

(5Biii) Community assessment - Jenny will get the information to the website and to the Minneota Mascot for the community to see.

ITEM 6: CONCERNED CITIZENS

No comments or concerns were presented.

ITEM 7: HOUSING STUDY UPDATE

The contract from Viewpoint Consulting Group was presented to the board. Members discussed monetary amounts collected and the last few businesses to contact. When our goals are met the board will sign the contract for the housing study.

ITEM 8: ACTIVE LIVING PLAN

Minneota Active Living committee met Jan 3, 2017. Stephanie handed out the agenda from this meeting and reviewed the plans and both short and long term goals.

ITEM 9: RESOLUTION 17-01

Kruse Motors donated \$100 to the EDA. Resolution 17-01 was presented to accept this donation. Buysse motioned and Vlaminc seconded to adopt resolution 17-01 accepting the donation from Kruse Motors. MOTION PASSED UNANIMOUSLY.

ITEM 10: ADJOURNMENT

Sussner motioned and Buysse seconded to adjourn the meeting at 1831. MOTION PASSED UNANIMOUSLY.

Next scheduled regular EDA meeting is scheduled for February 14, 2017 at 5:45 pm.

ATTEST:

Duane Peterson, President

Jenny Buysse, secretary

Board approved February 14, 2017