

**MINUTES OF THE MINNEOTA ECONOMIC  
DEVELOPMENT AUTHORITY – March 14, 2017**

**BOARD PRESENT:** Board Member: Duane Peterson  
Board Member: Jenny Buysse  
Board Member: John Noyes  
Board Member: John Rolbiecki arrived at 1752  
Board Member: Tim Koppien  
Board Member: Jeff Sussner  
Board Member: Stephanie Vlaminck left at 1806

**STAFF PRESENT:** Shirley Teigland

**OTHERS PRESENT:**

**ITEM 1: CALL TO ORDER**

President Duane Peterson called the regular monthly meeting to order at 1745.

**ITEM 2: CALL FOR AGENDA ADDITIONS**

There were additions to the agenda.

**ITEM 3: ADOPT AGENDA**

Koppien motioned and Vlaminck seconded to adopt the agenda as it stands. MOTION PASSED UNANIMOUSLY.

**ITEM 4: APPROVE MINUTES**

Meeting minutes for February 14 and special meeting March 6, 2017 were read and reviewed by the board. No additions or corrections. Koppien motioned and Vlaminck seconded to approve the February 14, 2017 regular board meeting minutes and the March 6 special meeting minutes. MOTION PASSED UNANIMOUSLY.

**ITEM 5: REPORTS AND UPDATES**

(5A) John Noyes reviewed the treasurer's report. We had \$0.11 in interest for the month. The EDA received a bill from John Engels Attorney for \$947.40 for work done in October, November and December of 2016. Motion was made by Vlaminck and seconded by Buysse to pay bills. MOTION PASSED UNANIMOUSLY. Bank of the West CD was rolled over like discussed.

(5Bi) Land development – Continued discussion was held on funding for future land purchases and development. Shirley spoke with Vince R of DSI. He reports there is no grant money at this time for land development. Other discussion focused on making a standard purchase agreement for all future sales. Then we can set covenants ahead of purchases and all sales will be equal.

(5Bii) Website development - All updates have been done to the website. The site gets about 10-15 views per week.

(5Biii) Loan committee has not met.

**ITEM 6: CONCERNED CITIZENS**

No comments or concerns were presented.

**ITEM 7: HOUSING STUDY UPDATE**

All agreements to start this process have been signed by ADOM. Joy Thomas of Viewpoint is currently finishing up 2 studies and will begin Minneota's study the beginning of April. This will take approximately 60 days.

**ITEM 8: TRU SHRIMP**

The Tru Shrimp facility has not locked down a location at this time. Discussion was held on how to approach them and ask if Minneota would be considered. John R will call them to see if they would be interested in Minneota.

**ITEM 9: RESOLUTION 17-03**

Kruse Motors has a donation of \$300 for the EDA. This was for three car sales. Resolution 17-03 was presented to accept this donation. Koppien motioned and Rolbiecki seconded to adopt resolution 17-03 accepting donation from Kruse Motors. MOTION PASSED UNANIMOUSLY.

**ITEM 10: ADJOURNMENT**

Sussner motioned and Rolbiecki seconded to adjourn the meeting at 1820. MOTION PASSED UNANIMOUSLY.

*Next scheduled regular EDA meeting is scheduled for April 12, 2017 at 5:45 pm.*

ATTEST:

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Duane Peterson, President

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Jenny Buysse, secretary

Board approved March 14, 2017