

Minnesota Economic Development Authority meeting minutes for September 13, 2016. Members present: John Noyes, Stephanie Vlaminc, Duane Peterson, Jeff Sussner, Jenny Buysse, city council representatives Bill Ufkin and Tim Koppein, city attorney John Engels and city administrator Shirley Teigland.

1. Meeting was called to order at 1745 by President Duane Peterson
2. There were no additions to agenda. A motion was made to adopt the agenda as presented was made by Tim and seconded by Stephanie. All in agreement.
3. Minutes for the August 10 meeting and the August 11 special meeting, Meet and Greet, were reviewed. One correction was made to the August 10th minutes adding that Jeff made the motion to adjourn the meeting. Jeff made a motion to approve the minutes as amended and seconded Stephanie. All in agreement to approve both sets of minutes.
4. Treasurer report and Committee reports were given:
 - A. Treasurer report was reviewed. Land payment was made for \$6650. The balance in the account is \$3882.60. Balance on the contract for deed on the industrial park is \$50,000.
 - B. Land Development: John Engels explained in detail the process for land purchases in the industrial park area. He also explained what the two interested parties need to do. John Noyes made the motion with Tim Koppein second to call for notice of public hearing October 11th for the sale of lot #11 to Kurt Gillund and lot #10 to Brad Jeremiason. The meeting will open at 5:45. All in agreement to hold this meeting. Motion was also made to allow Kurt Gillund to park his equipment on the proposed property while finishing this legal work. Motion was made by Jenny and seconded by John. All in agreement. A third motion was made to approve the purchase agreements for Lot #10 and Lot#11 subject to public hearing and board approval. Motion made by Bill and seconded by Stephanie. All in agreement.
 - C. Website Development: The website is up and running. www.gominneotagrow.com We are hoping to get the commercial land for sale information onto the site as well. There are links to other Minnesota websites, a business directory with links and property for sale information.
5. There were no concerns presented by the citizens in attendance.
6. Housing Study Quote: Stephanie has gathered information on having the housing study done. This study was discussed at the August meeting. This information came from Jay Thompson of View Point Consulting. Shirley has also talked to Ghent and Cottonwood to see if they would be interested in joining in the study. The cost would be \$10,800 plus travel. If Ghent, Canby and Cottonwood joined us the cost would drop to \$8,800. The EDA did request for the City to cover the cost of this survey at the meeting 9/12/16.
7. Duane Peterson gave a report from the Council of Development Finance Agencies round table discussion that he attended. He said it was very informative and has a large amount of information for us to use in future projects. There is a cost to belong to this council. No action was taken on joining. We will keep the binder of information to use on our own as we need.

8. Robin Weiss of the Regional Development Commission did contact Jenny and sent information on what they have available. They also work for a fee. The EDA reviewed this and will keep this information filed for use if the need comes.
9. Boxelder Bug Days report: The popcorn stand went over very well. Many people stopped and listened to the EDA information given along with the popcorn and water. There were 200+ entries in the Essay contest. Stephanie did a presentation of the Essay winners and the mission of the EDA at coronation.
10. Motion was made to adjourn the meeting by Tim and seconded by Stephanie. All in agreement. Meeting adjourned at 1906.