

**MINUTES OF THE MINNEOTA ECONOMIC
DEVELOPMENT AUTHORITY - DECEMBER 13, 2016**

BOARD PRESENT: Board Member Jenny Buysse
Board Member John Noyes
Board Member Duane Peterson
Board Member Jeff Sussner
Board Member Stephanie Vlaminck

BOARD ABSENT: Board Member Bill Ufkin

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: None

ITEM 1: CALL TO ORDER

Present Duane Peterson called the regular monthly meeting to order at 1745.

ITEM 2: CALL FOR AGENDA ADDITIONS

There were no addition to the agenda.

ITEM 3: ADOPT AGENDA

Koppein motioned and Vlaminck seconded to adopt the agenda as written and presented. MOTION PASSED UNANIMOUSLY.

ITEM 4: APPROVE MINUTES

Meeting minutes for November 15, 2016 were reviewed by board. No questions or corrections. Sussner motioned and Vlaminck seconded to approve the November 15, 2016 regular board meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS AND UPDATES

(5A) John Noyes reviewed the treasurer's report. There were no additions or invoices to address. Report stands as read.

(5bi) Land Development – John Noyes updated the board on EDA properties owned in Minneota. EDA owns 2 small adjoining half lots on 3rd Street. Discussion was held on what to do with these lots. The Land Development Committee will meet to follow up on this land.

(5biii) Community Assessment – The Board reviewed the tallied results. There were 87 returned surveys. A restaurant/bakery/dining had by far the most responses (76). Jenny will type up a summary and post it on the FB page/website and possibly in the newspaper.

ITEM 6: CONCERNED CITIZENS

No comments or concerns were presented.

ITEM 7: HOUSING STUDY UPDATE

The board reviewed funds raised to this point by Minneota (\$8,400), Cottonwood (\$1,400) and Ghent (\$200). To have the study done together each community needs to raise \$10,000. Discussion was held on what we would do if Cottonwood and Ghent are unable to raise funds. That would increase Minneota's need to \$11,000. Board members felt it would be prudent to continue to raise money to the higher amount in case the other communities are unable to make their goals. The list of potential contributors was reviewed and board members will continue to contact businesses to get contributions,

ITEM 8: ADJOURNMENT

Koppien motioned and Noyes seconded to adjourn the meeting at _____. MOTION PASSED UNANIMOUSLY.

Next scheduled regular EDA meeting is scheduled for January 10, 2017 at 5:45 pm.

ATTEST:

Duane Peterson, President

Jenny Buysse, Secretary

Board approved January 10, 2017