

Minneota Economic Development Authority meeting minutes for October 11, 2016. Members present: Duane Peterson, President, Stephanie Vlaminck, Bill Ufkin, city council representative, Tim Koppin, city council representative and Shirley Tieglund, city administrator. Jenny Buysse arrived at 1810.

1. Pledge of Allegiance was said. Meeting was called to order by President Duane Peterson at 1547.
2. There were 4 additions to the agenda. Motion was made to adopt agenda with additions by Tim Koppin and seconded by Stephanie Vlaminck.
3. Minutes from the September 13 meeting were reviewed. No corrections or additions were made. Motion to pass minutes as written was made by Tim and seconded by Bill Ufkin. All in agreement.
4. Treasurer report and Committee reports were given.
 - A. Treasurer's report was reviewed. Balance in account \$3862.89. Real estate taxes are due 11/15/16 for \$699.
 - B. Committee reports:
 1. Land Development: There will be a special meeting Monday October 24 at 1745 for land sale.
 2. Website Development: website and Facebook page have been busy and receiving many hits. Jenny will talk with Dawn VanKeulen about linking meeting minutes to the webpage
 3. Community assessment: The community assessment results have been coming in. There was a good response.
5. There were no concerned citizens.
6. There was an informational meeting held 10/7/16 regarding a comprehensive housing study. Several nearby communities were involved. Dawn Vlaminck from Ghent, Charlie Siepel from Cottonwood, Stephanie Vlaminck and Shirley Tieglund from Minneota and Jay Thompson of View Point Consulting. Jay presented what would be studied and the funding/costs. The next step is to find funding options.
7. Feasibility Study Update: Vince from DSI gave the EDA an update on the feasibility study. This is to determine what property area in Minneota is best for future development. Vince will bring the results to the November 14 council meeting.
8. DSI interest study (also known as community assessment) has had a large number of residential community responses. There were fewer businesses that responded.
9. The Industrial Park development is progressing. An email from Trent Bruce, engineer, regarding what has been done from an engineering stand point and suggestions for future was reviewed. City council has addressed some of the things that need to be done. EDA did not need to take any actions.
10. Public hearing will be held 10/24/16 at 1745 for the sale of two lots in the Industrial Park. Motion was made by Tim to hold the public hearing and seconded by Jenny. All in agreement. Public hearing notice has been placed in the newspaper as per protocol.

11. Active Living Plan. The last Active Living Meeting in Minneota will be Wednesday 10/12 at 6:30. Shannon Gossen and Max Kaufman are planning to promote Shop Small Saturday with a “Walk Local- Shop Local” promotion. The plan to highlight at least 10-15 businesses with their top five gifts to promote local businesses and continuing active living in Minneota. Shop Small Saturday is 11/26/16.
12. Motion to adjourn the meeting was made by Tim and seconded by Stephanie. All in agreement.