

**MINUTES OF THE MINNEOTA ECONOMIC  
DEVELOPMENT AUTHORITY – February 14, 2017**

**BOARD PRESENT:** Board Member: Duane Peterson  
Board Member: Jenny Buysse  
Board Member: John Noyes  
Board Member: John Rolbiecki  
Board Member: Tim Koppien

**BOARD ABSENT:** Board Member: Jeff Sussner  
Board Member: Stephanie Vlaminc

**STAFF PRESENT:** Shirley Teigland

**OTHERS PRESENT:** Byron Higgins, Mascot, Jerry Bottelberghe, Jose Lopez

**ITEM 1: CALL TO ORDER**

President Duane Peterson called the regular monthly meeting to order at 1746.

**ITEM 2: CALL FOR AGENDA ADDITIONS**

There was 1 addition to the agenda. Jenny Buysse spoke to Get Together Club about EDA. She has a report on that.

**ITEM 3: ADOPT AGENDA**

Koppien motioned and Rolbiecki seconded to adopt the agenda with the addition. MOTION PASSED UNANIMOUSLY.

**ITEM 4: APPROVE MINUTES**

Meeting minutes for January 10, 2017 were read and reviewed by the board. No additions or corrections. Rolbiecki motioned and Noyes seconded to approve the January 10, 2017 regular board meeting minutes. MOTION PASSED UNANIMOUSLY.

**ITEM 5: REPORTS AND UPDATES**

(5A) John Noyes reviewed the treasurer's report. We had \$0.06 in interest for the month. The EDA received \$10,000 from the City of Minneota 2017 budget appropriation and \$100 donation from Kruse Motors. The Bank of the West CD for \$10,317.79 matures on 2/18/17. Discussion was held on what to do with the CD. Motion was made by Rolbiecki and seconded by Koppien to continue CD as it currently is. MOTION PASSED UNANIMOUSLY. No further treasurer business.

(5Bi) Land development – Discussion was held on potential future land development.

(5Bii) Website development – All of the meeting minutes have been placed on the website. Jenny reviewed how many views the website gets on average and all of the information available on the website.

(5Biii) Community assessment – The information has been posted on the website, Facebook page and in the Mascot. The EDA will continue to reference this information going forward.

(5Biiii) Jenny spoke to the members of the Get Together Club in January. She told the board what was discussed and who was present. The Club members had great questions and some good ideas for the EDA to use.

**ITEM 6: CONCERNED CITIZENS**

No comments or concerns were presented.

**ITEM 7: JERRY BOTTELBERGHE**

Jerry Bottelberghe and his business partner, Jose Lopez, addressed the Board about their business to make wine in Minneota. They intend to have a commercial wine production in Minneota, possibly in the Schott's building. They would be a wholesale producer for liquor stores and restaurants. They approached the EDA to ask for help with startup money. The EDA asked questions and requested them to get a business prospectus & cash flow so the EDA can then look at availability to help.

**ITEM 8: HOUSING STUDY UPDATE**

EDA reviewed the funding for the housing study. It was agreed that the funding has been achieved. Motion made by Buysse and Seconded by Noyes to go forward with the housing study with ViewPoint Consulting Group. MOTION PASSED UNANIMOUSLY. Shirley will call Jay Thomas to start the process.

**ITEM 9: RESOLUTION 17-02**

Kruse Motors has a donation of \$100 for the EDA. Resolution 17-02 was presented to accept this donation. Rolbiecki motioned and Koppin seconded to adopt resolution 17-02 accepting donation from Kruse Motors. MOTION PASSED UNANIMOUSLY.

**ITEM 10: LENDING COMMITTEE:**

Discussion on developing a lending committee was tabled until next meeting.

**ITEM 11: ADJOURNMENT**

Buysse motioned and Rolbiecki seconded to adjourn the meeting at 1850. MOTION PASSED UNANIMOUSLY.

*Next scheduled regular EDA meeting is scheduled for March 14, 2017 at 5:45 pm.*

ATTEST:

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Duane Peterson, President

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Jenny Buysse, secretary

Board approved March 14, 2017